



### What's Coming Up

- Weekly meet with Girl Scouts/caregivers to:
  - Manage Product
  - Gather Funds
  - Write Deposits and go to the bank
- March 12 - 14: Final Planned Order pickups
- March 15 - 22: Wrap-It Up Week!
- March 22: Cookie Program Ends!
- March 22: End-of-Program Training (Virtual) 6 p.m.
- March 23: End-of-Program Training (Virtual) Noon and 6:30 p.m.
- March 24 – April 6: End-of-Program Audit

## Let's Wrap It Up!

As mentioned in last week's Cookie Corner, this week is the final Planned Order pickup at all Inventory Cupboards, and we are officially moving into wrapping things up. We have done our best to meet the needs of all of you. Adjustments have been made to Planned Orders across our 80 counties, so we want to encourage all of you to look at your Planned Order to identify any adjustments and begin networking with each other if there are still needs. Look at your Girl Scouts inventory, other troops in your Service Unit or even the council SWAP group.

Troops should be working towards moving the inventory around to cover any remaining orders for girls or maybe that final cookie booth. Exchange varieties that aren't selling for those that are and may be available at inventory cupboards. There are no Thin Mints or Caramel deLites for walk-ins, and Lemonades and Peanut Butter Patties are scarce.

As a reminder, only Troop Cookie Managers are allowed access to the cupboards. If another person is coming in your place you still need to notify the location who is coming and make sure the person coming understands the cupboard process.

EVERYTHING for walk-ins is a first come, first served status and inventory is what we have. We want to encourage all to continue to utilize the [GSKH Cookie Swap Facebook Group](#) and help each other where you can.

If you have DAMAGED product still in hand, this can only be managed at an inventory cupboard. We can exchange or give credit back to the troop.

## Digital Cookie Must-Do

Now that we are at the end, girls and troops should go into their Digital Cookie, My Cookies tab, and depending on what they may have on-hand, should turn off varieties or even deactivate the Girl Delivery option. You do not want customers placing orders for product you do not have.

## Cupboard Availability

Beginning March 16, ALL Inventory Cupboards will remain at their current locations, but with adjusted hours. All Inventory Cupboards are open Saturday, March 14 and 21: 8 a.m. to 11 a.m.

Adjusted Weekly Hours are March 16 - 20, with Inventory Cupboard hours as listed:

- **Garden City:**
  - MON-WED: 1 p.m. to 5 p.m.
  - THU: 8 a.m. to Noon/1 p.m. to 5 p.m.
  - FRI: 8 a.m. to Noon
- **Hays:** Regular Office Hours through the week
- **Salina:**
  - TUE: 8 a.m. to 11 a.m.
  - THU: 2 p.m. to 5 p.m.
- **Starwoods - HAC:** 9 a.m. – 5 p.m. through the week

## **Preparing For The End-of-Program Audit**

We **strongly** encourage everyone to attend one of the virtual End-of-Program trainings that are being offered. **If you are a NEW Troop Cookie Manager, this is a must. This training was not covered during basic training and is a required training for first year cookie managers.** Attendance will be taken.

As we prepare for the 2026 audit process, be sure and refer to the [End-of-Program Audit Instructions](#) located on our website.

The [audit link](#) will be available March 24 at 9 a.m. This one day delay gives Digital Cookie the time needed to sync with Smart Cookies and ensure all transactions are accounted for.

End-of-Program Training Information

### **Microsoft Teams meeting**

[Click here to join the training](#)

Meeting ID: 210 846 938 326

Passcode: MHZ272

Contact your Product Program Specialist with any questions or concerns at [info@gskh.org](mailto:info@gskh.org).

**Next edition of Cookie Corner: March 17**

