



MyCookies, Inc.



Girls that were registered by December 1 should have received MyCookies, Inc. on December 15 by mail. This information is **not** a packet but a printed booklet publication. We have a few extras in the offices for any **new** or just renewed girls to your troop **after** the December 1 date.

Why MyCookies, Inc. may not have arrived:

- Girl Scout has an unpaid balance.

- Girl Scout is not registered for 2025 with GSUSA.
- Troop is unaudited for 2024 Fall Product Program.
- Wrong address in our data base.

Publication is sent via Bulk Mail. This means a couple of things:

- Bulk Mail does not forward change of address.
- Post Office is allowed 30 days to complete mailing process.

If a Girl Scout has not received her publication a copy maybe acquired at any [Girl Scout office](#).

Caregiver/Family Meeting

If you haven't already, now is the time everyone should be engaging caregivers/families in support of their Girl Scouts for the Cookie Program. Girls are more likely to succeed with the support of their families.

For tips, tricks and resources, access the [Cookie Program Family Meeting Guide](#). Your Service Unit Product Organizer or another Troop Cookie Manager is a great place to look for assistance in hosting your caregiver/family meeting. Maybe even host a community meeting where all Troop Cookie Managers can help each other!

Volunteer Smart Cookies & Digital Cookie Access



For a Troop Cookie Manager to gain access you must:

- Be a registered member of GSKH.
- Be an approved volunteer of GSKH.
- Complete a [2024-2025 Troop Manager Agreement](#).
- Complete required trainings for your level of experience.
- Current with all financial obligations.

For a Girl Scout to gain access to Digital Cookie each year she must:

- Be a registered member of GSKH.
- Current with all financial obligations.
- Have a signed [2024-25 Product Program Participation Permission Form](#) on file with the troop when product is picked up.

As a Troop Cookie Manager, you will have two log-ins to support your entrepreneurs. You will receive a launch email for Smart Cookies access from noreply@abcsmartcookie.com and a launch email for Digital Cookie from email@email.girlscouts.org. We have discovered that your Digital Cookie account will **not** launch until you have launched your Smart Cookies account.

If you need to add or delete girls, contact the council.

Not sure which system to log-in to for what you want to do? Download, print and keep handy this cheat sheet: [Understanding Roles in Smart Cookie and Digital Cookie](#).

Initial Order Due Sunday, January 19

Each troop will receive their own specific Troop Order Worksheet in their print materials. This information is based on last years data for **your** troop. If you are a new troop, you should receive a generic new troop worksheet. As a new troop, your information is based on a council average for that specific age level from last season.

If girls did the pre-sale, you will want to be sure and gather all of the pre-orders taken with their Direct Order Cards. Add up the rows and columns and double check the math. This is great opportunity for girls to begin developing their 5 Skills. Before

girls/caregivers turn in their order cards, they can add the rows and columns up for you. It's okay if they are wrong, it's the task itself that's important for the girls! You will want to re-add them to confirm that everything is correct. If your math matches their math the first time, then perfect! That's twice to confirm counts.

Next, you will want to confirm whether or not each girl has Girl-Delivered requests. Technically, this is the girl/caregivers responsibility to keep track of all the Girl-Delivered requests that have come in through their own personal online accounts and to let you know. You can locate/confirm this information by logging-in to Digital Cookie. It is always best for them to tell you. Girls/caregivers **must** stay aware of their online requests if they are utilizing their girl account. You only know for certain if there is a need if they tell you!

To gather this information:

- Log-in to Digital Cookie.
- From the Dashboard, scroll down to bottom.
- Select GET REPORT on the All Order Data section.
- You should now be able to identify Order Type (In-Person) and varieties needed.

Depending on the timing, you will want to be mindful of dates you have pulled this information to avoid duplication. It is for this reason that holding the girl/caregiver accountable for informing you of their needs is always the best measure. **Before** you order cookies for them each time, be sure and confirm with each girl/caregiver if what you are seeing in the report is really what they need. Girls/caregivers are not always aware that they even have online requests if they are not watching their email account closely.

Now, you will need to add up each row that indicates Girl Delivery by variety and add these numbers to your work.

Pro Tip: Easy question to ask girls/caregivers to help avoid duplicating pre-sale orders: *"Did you place an order in Digital Cookie for your Direct Order Card sales?"*

There are a couple of things to remember when placing your Initial Order:

- Don't let a girl/caregiver convince you to order more cookies than what she may have orders for. You will have **many** opportunities each week to get more cookies when needed. The troop is financially responsible for all cookies from the Initial Order delivery and all cookies signed for from a cupboard. Remind caregivers that they cannot return cookies to the troop, just as the troop cannot return cookies to the council and the council cannot return cookies to the baker. Each of us — caregiver, troop and council are financially responsible for what we sign for.
- See the **Volunteer Cookie Finances** section on the **Volunteer Cookie Resources** web page: 50 percent of the total amount due to council, for the number of packages listed on your account on February 28, will be due on March 7. So, you don't want to have to pay for something you have not yet gathered money from girls for, or even sold. Also, you might not even need that much product. Managing your inventory weekly is key!
- Do you have new girls/caregivers participating?
- It is perfectly normal to be cautious. In fact, we want you to be! There are always cookies at the cupboard.

Cookie Cupboard Information: The 2025 Cupboard Flyer will be available for viewing/downloading from our website on February 1.

Wichita-area: Beginning this season, all Troop Initial Orders and the Wichita Inventory Cupboard will be located at **Starwoods Girl Scout Center**.

Cookie Booth Information



See the [Volunteer Cookie Booths](#) section on the [Volunteer Cookie Resources](#) web page for details about the types of booths and resources available. Also, check out our new [Booth Inventory Worksheet!](#)

Remember: We are **guests** at any business that has allowed us the opportunity to utilize their businesses. Yes, our customers and theirs benefit each other, but we are on their property at their pleasure. Review the [Booth Guidelines](#) with your Girl Scouts and caregivers and remember our Girl Scout Promise and Law.

The Booth Lottery is now open for all council-secured locations. For the lottery to be effective for you, we encourage you to make the allotted 20 selections in the order of your top choices. Selecting all 20 available slots will increase your chances to be selected for the three wins. If you win a slot you're not happy with, you can always decline it. If you only choose three slots in the lottery because you are only interested in those three slots, your chances of a win will not be favorable.

We are waiting on responses from several Dillons and Walmart locations. **Do not contact** these locations directly. We will continue to add locations as we receive responses. The timeframe will dictate if they are available for lottery choices or as a first-Come, first-served choice. Once we have exhausted all communication attempts, we will inform you of next steps.

If you are establishing troop-secured locations, be certain to confirm with your location **prior** to your arrival that it is still okay for your troop to hold a booth at that time.

Pro Tip: Making sure your booth location is listed in Smart Cookies enables customers far and wide to access your date, time and booth location through the GSUSA Cookie Finder.

Thank you for your patience. Everything is in constant motion. If a location you are seeking is not in Smart Cookies, contact the council. Do not contact the location directly.

Need More Print Materials?

All Cookie Program print materials are available for download from our website. Both for [Cookie Sellers](#) and [Cookie Volunteers](#).

Something you would like to see and it's there? Let us know at info@gskh.org.

Reminders

Be sure and keep your [Action Calendar Checklist](#) handy to stay on track in 2025.

The next edition of *Cookie Corner* will be January 28.



Have a question? Don't be shy!
[Contact us](#) for more information.