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Online Order Process



From Digital Cookie, have you pulled an All Order Data report lately? This is the perfect report to determine if you have all online In-Person Delivery and Share (Donations) orders accounted for by each Girl Scout in your troop.

Currently, we have close to 1,500 online In-Person Share (Donations) orders council-wide unaccounted for in Smart Cookie. As mentioned in the [February 20 edition of the Cookie Corner](#), these transactions **do not** automatically move to

Smart Cookie; only the money transaction does. As Troop Cookie Managers you **must** input these into Smart Cookie for Girl Scouts to get credit for them.

Inventory

As indicated in last week's Cookie Corner, the council had placed their final order for cookies for the 2024 season and we would do our best cover what we could regarding the final Planned Order requests. It's important to share that not all requests for Caramel deLites were met. Planned Orders containing Caramel deLites were reduced equally to ensure fairness to everyone. We do not expect this variety to come back into cupboards through exchanges so work together where needed.

Let's Wrap it Up!



With this week being the final Planned Order week, we are officially moving into wrapping things up. Troops should be working towards moving the inventory around to cover any remaining orders for girls and final cookie booths. Exchange varieties that aren't selling for those that are at inventory cupboards.

As a reminder, only Troop Cookie Managers are allowed access to the cupboards.

If another is coming in your place, you still need to notify the location who is coming and what they are allowed to do.

Everything is walk-in first-come-first-served status and inventory is what we have. We want to encourage all Troop Cookie Managers to continue to utilize the [GSKH Cookie Swap group](#) and help each other where you can.

If you have **damaged** product still in hand, this can only be managed at an inventory cupboard. We can exchange or give credit back to the troop.

Cupboard Information

Beginning March 11, the Wichita Inventory Cupboard will be re-located at the council office: 360 Lexington Rd, Wichita, KS 67218. All other Inventory Cupboards are still at current locations with adjusted hours.

All Inventory Cupboards are open from 7 a.m. to 11 a.m. on Saturday, March 16.

Adjusted weekly hours are March 11-15, Inventory Cupboard hours are as listed:

- **Garden City:**
 - Monday-Tuesday: 1-5 p.m.
 - Wednesday: Closed
 - Thursday: 8 a.m. to noon, 1-5 p.m.
 - Friday: 8 a.m. to noon
- **Hays:**
 - Regular office hours through the week
- **Salina:**
 - Friday: noon to 6 p.m.
- **Wichita:**
 - Regular office hours through the week

Cookie Program Patches



Have you ordered your 2024 Cookie Program patches from the shop yet? See [page 19 of TroopCookies, Inc.](#) to scan the QR Code that will take you directly to the form to place your order. These are a limited time offer so scan and order right away!

Audit Prep

Many of you have yet to transfer product to girls or input deposits. **Don't wait!** Get this started now rather than later. End-of-Program Audits will begin very soon and recognitions will be ordered, none of which can happen for your troop if transfers and deposits are not in the system.

See [page 18 of TroopCookies, Inc.](#) for more details.

Managing Inventory



If you are a Troop Cookie Manager with membership in the [GSKH Cookie Swap Group](#), you will see that there are a lot of cookies still out and about and we want to encourage you to visit the group first before the cupboard. Work together. Manage your inventory within your own troop; girl-to-girl transfers are definitely allowed.

Reminders:

Be sure and keep your *TroopCookies, Inc.* guide handy. The Action Calendar Checklist on pages 4 and 5 are most essential to stay on track in 2024.

The [GSKH Cookie Swap Facebook group](#) is live for Troop Cookie Managers. Join now so you can swap cookies with nearby troops.

The next edition of *Cookie Corner* will be March 12.