



December 2024

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January 2025

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February 2025

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Dates	Activity	Complete <input checked="" type="checkbox"/>
Getting Started December	<p>PRE-SALE BEGINS!</p> <p>Girls receive MyCookies, Inc. in the mail beginning Dec. 15.</p> <p>Submit online your Troop Product Manager and ACH Agreement.</p> <p>Submit online request for Cookie Program Materials.</p> <p>Complete required Cookie Program Trainings:</p> <ul style="list-style-type: none"> • Basic Training: mandatory for New Troop Cookie Managers • Complete 536 GSKH Product Program Learning Path (gsLearn) 	<input type="checkbox"/>
January 10 - 17	<p>Deadline for troops to enter Booth Lottery preferences for council coordinated booths.</p> <ul style="list-style-type: none"> • Maximum of 20 booth sale preferences (select choices in order of preference). 	<input type="checkbox"/>
January 17 - 18	Girls turn in orders from their Pre-Sale period and inventory needs for the first couple of weeks.	<input type="checkbox"/>
January 18	Booth Lottery runs in Smart Cookies and troops are notified of system random selection booth assignments (3 max).	<input type="checkbox"/>
January 19	Starting Inventory Order due in Smart Cookies. Order by the case.	<input type="checkbox"/>
February 2 Begins at 5 PM	Select additional council coordinated booths on a first-come, first-served basis.	<input type="checkbox"/>
February 5 - 13	<p>Delivery of cookies to delivery sites.</p> <p>Delivery Site Coordinators will instruct troops on when and where to pick up their initial order.</p> <p>Troops and caregivers must sign a receipt for cookies received.</p>	<input type="checkbox"/>
February 9	<p>Planned Order at INVENTORY CUPBOARDS ONLY—due at midnight.</p> <p>Select additional council coordinated booths on a first-come, first-served basis.</p>	<input type="checkbox"/>
February 14	DIRECT SALE, COOKIE BOOTHS AND POP-UP STANDS BEGIN!	<input type="checkbox"/>
February 15 - March 22	<p>Inventory Cupboards open.</p> <p>Please note: Express Cupboards will close before March 16.</p>	<input type="checkbox"/>
February 16	<p>Planned Order for ALL Cupboards due at midnight..</p> <p>Select additional council coordinated booths on a first-come, first-served basis.</p>	<input type="checkbox"/>
February 23	<p>Planned Order for ALL Cupboards due at midnight.</p> <p>Select additional council coordinated booths on a first-come, first-served basis.</p>	<input type="checkbox"/>
March 2	Planned Order for ALL Cupboards due at midnight.	<input type="checkbox"/>

March 2025

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April 2025

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May 2025

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20	21	22	23	24	25	26
27	28	29	30			



Dates	Activity	Complete <input checked="" type="checkbox"/>
March 7	First ACH Debit—GSKH will debit troop accounts for 50 percent of amount due to GSKH for the number of packages on account as of February 28. Make sure to collect money from cookies sold and deposit into the troop account to cover the ACH Debit.	<input type="checkbox"/>
March 8	300+ Drawing! All participants who have 300+ pkgs on account will be eligible for the regional drawings. Make sure to have all Troop to Girl transfers complete in Smart Cookies.	<input type="checkbox"/>
March 9	LAST Planned Order due at midnight.	<input type="checkbox"/>
March 16 - 23	Wrap It Up Week! EXCHANGE, EXCHANGE, EXCHANGE! Troops and Girl Scouts should focus on getting rid of the extra inventory	<input type="checkbox"/>
March 23	Cookie Program ends. Recognition Opt-Out selection due in Smart Cookies for qualifying troops.	<input type="checkbox"/>
March 24 - April 6	Cookie End-of-Program Audit Process Begins. FINAL ACH Debit Begins—GSKH will start debiting troop accounts for the remaining amount due to council upon audit completion. *After April 7 ACH's will be performed on unaudited troops based on the amount due in the online system and troop bank account balances.	<input type="checkbox"/>
April 15	Program Credits available on UltraCamp.	<input type="checkbox"/>
May 3	Elite Entrepreneur Experience at Blast Off Bay.	<input type="checkbox"/>
May	Delivery of Girl Recognitions to Service Unit Cookie Organizers. Service Unit Cookie Organizers will instruct troops on when and where to pick up the Troop's Girl Recognition order. Deadline for resolving recognition item shortage/damages is May 31.	<input type="checkbox"/>

Weekly Money & Product Management	WK 1	WK 2	WK 3	WK 4	WK 5	WK 6
Manage Product using the girl My Inventory Worksheet						
Write Receipt for product received						
Input T2G product transfers for girls						
Collect girl payments						
Write receipt for money collected						
Input girl payments						
Deposit money in troop bank account						